

A FAMILY OF COMPANIES. ONE MISSION.



TOGETHER, CHANGING LIVES.

Functional Role Architectural Designer

Job Title: Architectural Designer
Reports To: VP of Purchasing and Design, Legacy DCS
Supervises: None
FLSA Status: Exempt
Department: Legacy DCS
Prepared by/Date: April 2022

We are a *customer*-centric organization that builds value through proven success in *leadership, integrity, and adaptability*. Our *passion* is in selecting remarkable locations, using market driven research backed by innovative design and full-service offerings to create world class communities. Through unparalleled *perseverance*, our team takes *pride* in creating award winning residential experiences that improve the quality of life for our customers. At Legacy DCS and LedgeStone's Family of Companies, we respect our customers, teammates, and partners.

Summary and required skills:

We are looking for a long-term player who wants to learn and grow with our company. The effective results achieved by the team are paramount to the long-term success of Legacy DCS. A forward thinker, who keeps track of tasks in an organized manner, meets deadlines, and communicates effectively with management/owners. A go-getter that is not afraid to ask for training, help and/or whatever is needed to work effectively and to bring new ideas to management. This position is expected to do a wide array of tasks and should be innovative in their approach to supporting Legacy DCS in general.

We are looking for an architectural designer with professional technical experience, preferably on residential projects. The ideal candidate will have strong technical and organizational ability. Legacy DCS is a dynamic environment where collaboration is fundamental to achieving innovative and inspiring design solutions. We welcome self-motivated individuals that have a desire to work with others that share their passion for design and an open and flexible workplace.

Qualifications:

- **Education:** A Bachelor of Architecture degree is required.
- **Experience:** Two to three years of residential design experience. Revit, AutoCAD, and SketchUp experience. Microsoft Office skills are required. Excellent oral, written and graphic communication skills. Ability to sketch and draw by hand. Interest in sustainable design and the craft of construction and contextual design. Highly motivated and able to work both self-directed and in interdisciplinary teams in a fast paced and energetic environment. Construction field experience i.e., submittals, frame walks and construction document compliance.
- **Attendance:** This position is exempt from overtime. It is scheduled for a typical 40-hour workweek, however, demands can be great at times.

Major Responsibilities and Activities include the following. Other duties may be assigned.

- Provide review, comment, and direction during schematic design development process
- Plan review and input of proposed product VE efforts
- Provide construction document review for purpose of design compliance on projects
- Coordinate with structural and civil engineers to develop lot specific deliverables
- Develop lot specific plan sets for permitting
- Maintain plan library
- Support during construction for purposes of design clarification and direction
- Field guidance and support to maintain compliance with design intent and construction documents
- Assistance in maintaining and updating product design best practices and processes
- Attend selected project prototype/frame
- Continuous market study research to respond to consumer trends and direction

CORE VALUES

Innovative

Embrace change, solve problems, self-improvement

Do the Right Thing

Honest, integrity, and pride - no corner cutting even when hard

Team Approach

Positive, Respectful, encouraging team player

Customer Focus

Internally with team and externally

Perseverance

Never give up, find solutions for problems
100% complete

Passion

Use your passion as a fuel for your purpose, and encourage others

Check all boxes confirming read and received.

- I have read and understand my job duties and responsibilities.
- I have read and commit to following Legacy's Core Values.
- I have received and understand the Accountability Chart for the Company and my department.

Signature - Employee

Date

Signature – Manager

Date